



# Balbo Elementary School



22 Thomas Place, Clarendville, NL. A5A4P3  
Principal: Mr. Arthur Winsor

Telephone (709) 466-7552 ● Fax (709) 466-7592  
Assistant Principal: Ms. Jill Monk

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September 30, 2010

Dear Parents:

We have been notified that construction on the extension to the school will be commencing Monday, October 4, 2010. Due to the construction the size of our parking lot will be significantly reduced. In order to accommodate construction and ensure the safety of our students, access to the parking lot will be significantly reduced. The following changes have been made in consultation with our school council and were approved by them. **These changes will take effect Monday, October 4, 2010 and stay in place until the end of construction.**

### Access to Parking Lot

1. Only busses, staff vehicles and other authorized vehicles will be permitted to enter the parking lot from **7:45am to 3:00pm**.
2. If during the school day you are required to pick up your child due to illness or because they have an appointment please contact the school for authorization to come on the parking lot.

### Busses and Bussing

1. Commencing Monday there will be an extra bus operating in the morning. This will mean that students will travel to school on the same bus that they go home on in the afternoon.
2. Students who are able to take the bus are strongly advised to do so.

### Picking up and Dropping off Students

1. Parents are strongly encouraged for the safety of students to drop students off in the morning at one of two locations.
  - A. The end of Thomas Place on Huntley Drive. Students would walk up the sidewalk side of Thomas Place to school.
  - B. Sandy Street. Students can walk through the path on Sandy Street to the school. Parents and students are asked to please stay on the path and respect private property on each side of the path.

We would strongly recommend that parents look at car pooling when bringing their children to school to limit the traffic in the above areas.

Parents who need to accompany their child to school are asked to park at one of the above locations and walk their child to the school. It is the responsibility of parents to get their child to and from school property. Supervision will be provided by teachers for students once they are on school property.

We understand that this will be an inconvenience for both parents and students but to ensure the safety of students these measures must be put in place. The benefits attained from construction will be well worth the inconveniences this year. Thank you for your cooperation in this matter and if you have any questions please contact the school.

Yours truly,

Arthur Winsor  
Principal